



What you're looking at is a modified version of our Facilities & Grounds project list. These are projects and activities outside the normal scope of our regular maintenance responsibilities. Expect to see timelines fluctuate and projects get added as well as fall off

Facilities & Grounds 2018 Project Schedule v.2 4/01/2018

Task Name	Duration	Start	Finish	% Complete	Actual Finish Date	Comments	District
Bistro Doors	76d	09/29/17	01/12/18	100%	02/15/18	One access completed. Lock was delayed. Skilled Trades completed.	District 1
Colfax Bridge Fence	71d	10/06/17	01/12/18	100%	01/12/18	Fabrication was delayed. Weather is delaying installation as well. Complete	District 4
Erskine MEP Assessment	56d	10/27/17	01/12/18	100%	01/12/18	Done,	District 5
BAC Rebuilding Soil Profile	295d	11/15/17	01/01/19	Ongoing			
River Windows- Pinhook, LWE, Riverwalks	295d	11/15/17	01/01/19	Ongoing			
Thermostat Pilot Project	30d	11/27/17	01/05/18	100%	01/12/18	Thermostats installed. IT working with Engineer to troubleshoot connectivity. F&G portion complete	System Wide
Safety/Risk Program: Develop written Plans and Procedures	54d	11/27/17	02/08/18	100%	02/02/18		Safety
Facility Maps: Update/correct contents-design and print new maps	79d	12/04/17	03/22/18	100%		waiting for final printing from sign shop	Safety
Fire Extinguishers, Emergency Lights, Exit Sign inspections/repairs	73d	12/06/17	03/16/18	100%	02/26/18	Fox Fire to complete repairs, beginning 3/6/18	Safety

Morris Marquee Installation	56d	12/11/17	02/26/18	80%		Installation by Burkhart. Delays from venting and structural fit. Also awaiting trim options for HPC review.	District 1
Morris Water Softener Upgrade	51d	12/13/17	02/21/18	100%	02/21/18	Installation completed by Culligan. Processing change order at 03/13 BPW	District 1
VPA Chemical Bid	35d	12/14/17	01/31/18	100%	01/23/18	Bids received on 12/21. Awarded on 01/23	Operational
Safety committee goals and charter review	36d	12/14/17	02/01/18	100%	01/19/18	Committee to finalize by February 1	Safety
Conservatory Roof Repair	60d	12/15/17	03/08/18	80%		Rec. quote by Dudeck for additional fix beyond original contract. Need to discuss options.	District 3
Assess O'Brien custodial needs- Need schedule for Jeff's replacement	16d	12/18/17	01/08/18	100%	01/03/18		Operational
SCO and staff Training of Safety/Risk Program's written procedures	60d	12/18/17	03/09/18	91%		All have been assigned. Waiting on MLK to complete.	Safety
Electrical/Plumbing Service Contracts Creation	81d	12/20/17	04/11/18	95%		Proposals received 02/27. Need to put together final agreements and get Board approval	Operational
Leighton Traffic Spikes	60d	12/22/17	03/15/18	80%		Waiting on DTSB to install.	District 2
Morris Bistro Construction	71d	12/22/17	03/30/18	60%		Awarded 02/13 to M&V Pro Services. Carpet has long lead time. Working out strategy	District 1
Finalize Safety Committee Charter	67d	12/28/17	03/30/18	100%	02/16/18	Greg and Matt plan to present to Park Board in March	Safety

X-Lodge Punchlist	10d	01/01/18	01/12/18	100%	01/12/18	Main projects and punchlist items complete	District 4
Electrical Panel Mapping	60d	01/02/18	03/26/18	100%	03/27/18	Approved at BPW on 02/13. Working with Brite Electric. Scheduled to start 03/08	Safety
CAPRA Reaccreditation	137d	01/03/18	07/12/18	70%		Matt Moyers developing.	Operational
Leeper Tennis Benches	58d	01/03/18	03/23/18	100%	02/07/18	Building as time allows for distribution in the spring. Complete	District 1
Palais Awning	90d	01/04/18	05/09/18	80%		Awarded to Custom Awning on 02/13	District 1
Maintenance Facility Storage Building	130d	01/08/18	07/06/18	45%		KIL contract approved. Starting schematic design.	District 3
Charles Black Sign	120d	01/09/18	06/25/18	50%		Design complete. Working with planning to eliminate variance needs.	District 2
Facilities & Grounds SOP Development	142d	01/10/18	07/26/18	40%		Working with Lucy in IT to execute.	Operational
Mobile Recreational Experiential Vehicle	165d	01/10/18	08/28/18	35%		Agreement with Spevco approved by BPW. Starting design work.	System Wide
CBC FF&E	120d	01/12/18	06/28/18	50%		Center Director to set up info meetings about bike shop and music studio. Moving forward on others	District 2
Lift Equipment (30yr Plan)	37d	01/15/18	03/06/18	100%	03/01/18	Current lift equipment is 25+ years old. Need to know type; dual gas/LP? Awarded 02/27	District 2
Mentored Mowing RFP	55d	01/15/18	03/30/18	100%	03/27/18	Awaiting Proposal award	Operational

2nd Entrance to Convention Hall -	120d	01/15/18	06/29/18	50%		Entrance will be in the café in door 2 hallway. Getting information on plans from Alliance.	District 2
Ravina Park Overlook	180d	01/15/18	09/21/18	30%		Engineering working with JPR.	District 4
Accident and Incident Reporting procedure - CAPRA Gather/Create supporting evidence	30d	01/15/18	02/23/18	100%	02/02/18	Need verification of supporting evidence from Matt Moyers	Safety
City Cemetery Project: Phase 1	120d	01/16/18	07/02/18	45%		Meeting again with stakeholders on 03/23	District 2
Bowman Monument Repairs	100d	01/16/18	06/04/18	60%		Specs mostly written. Need to finalize and send out to vendors for direct quote. Legal ok to proceed.	District 3
Energy Service Contract:ESCO	239d	01/17/18	12/17/18	25%		Consultant working on engineering.	Operational
Rose-Hulman Senior Design Project @ Pinhook Park	140d	01/22/18	08/03/18	60%		Saw initial design, team working on detailed design docs.	District 1
Morris Bistro Furniture	60d	01/23/18	04/16/18	80%		Ordered through Office Interiors. Shipping between 02/27 - 03/25	District 1
Golf Carts Lease	80d	01/23/18	05/14/18	100%	03/27/18	Using QPA for EZ Go carts. seeking approval on 03/27	Operational
Pest Control Contract	45d	01/24/18	03/27/18	100%	02/12/18	Received quotes. Vendor chosen.contract signed.	System Wide
Cemetery Mowing Contract	45d	01/24/18	03/27/18	100%	03/27/18	Advertising through public bid, open bids at 03/13 BPW	District 2
Portable Restrooms Contract	30d	01/24/18	03/06/18	100%	02/14/18	Direct quoted through email. Quotes Rec. Contract signed	System Wide

Erskine Clubhouse Updates	180d	01/24/18	10/02/18	30%		Awaiting bid docs from KIL	District 5
Morris WiFi	40d	01/29/18	03/23/18	100%	03/16/18	Being ordered through IT. Approval for 02/13	District 1
Parking Garage Elevator Alarm Systems	60d	01/31/18	04/24/18	60%		Project underway. Properly connecting elevators to fire systems, alarm.	Operational
Park/Facility Closings	14d	02/02/18	02/21/18	100%	02/05/18	Addressed in Greg's Emergency Management Plan. Needs approval, or merged with existing Parks & Rec policy	Safety
LaSalle Field Irrigation	120d	02/02/18	07/19/18	20%		Need to establish in-house or contract out. Meter pit, etc. Soil management plan for EPA	District 2
ADA - CAPRA	35d	02/05/18	03/23/18	100%	02/21/18	City contact: Aladean DeRose	Operational
Outdoor RR Renovations/ADA Access	150d	02/06/18	09/03/18	20%		Working with Epoch on strategy/scope. Waiting on Engineering input	Operational
Park WiFi with SWE ND Students	70d	02/08/18	05/16/18	50%		Working with students and Gary Gilot on scope and process.	Operational
O'Brien Electronic Sign	60d	02/12/18	05/04/18	15%		Burkhart gave budgeting number. Exploring other options	District 5
MLK Computers with Library	80d	02/12/18	06/01/18	40%		Working with IT and Library to provide computers to community centers	District 2

Marketing Event Signs	30d	02/12/18	03/23/18	100%	03/16/18	2 constructed by skilled trades. Potential 4 additional to be constructed. Nearly Complete	System Wide
Public Safety and Law Enforcement-Need evidence	30d	02/13/18	03/26/18	100%	02/28/18		Safety
MLK Front Door	60d	02/15/18	05/09/18	40%		Needs redone for safety. Need to figure out in-house new doors or full replace.	District 2
Develop DRAFT training matrix (start with regulated training/drill, then once implemented-include best practice	20d	02/21/18	03/20/18	100%	02/28/18	Matrix complete. Need strategy for implementation. Will work with S&R and VPA mgmt	Safety
Water Works Tree trimming	20d	02/21/18	03/20/18	100%	03/23/18		System Wide
Audit alarm call lists/verbal passwords	40d	02/26/18	04/20/18	25%		ongoing process.	Safety
Annual waxing of VCT floors/training for custodians	30d	02/26/18	04/06/18	50%		List of floors acquired. Discuss with Nick G	Operational
SEASONAL EMPLOYEE TRAINING	29d	02/27/18	04/06/18	25%		Greg to work with Randy N and Rolando to review, modify, and verify training procedures/materials for seasonal mowing crews	Operational
Palais Awning Substructure Painting	20d	02/28/18	03/27/18	80%		Need to paint substructure before installation of new awning.	District 1
Security/monitoring/auto locks RFP	60d	03/01/18	05/23/18	5%		Working with Patrick	Safety
Elbel Sixth Hole Pond Enlargement	Cancelled	03/01/18	03/21/18	Cancelled			
Removal of Solar Panel at Seitz	20d	03/05/18	03/30/18	100%	03/16/18	Working out process to remove. Will remove in house	District 4

IUSB Dugouts	40d	03/05/18	04/27/18	50%		Asphalt shingle roof on pressure treated frame like others in system. Met with Molly From IUSB	District 3	
LOCKDOWN Procedure. (multi staged- nearby threat/"shots fired", active shooter, disrupt beh. etc.	14d	03/06/18	03/23/18	5%				1
Belleville Stairway	15d	03/06/18	03/26/18	80%		Skilled trades working with Jim on path. Work to start this week.	District 6	
Dimmer Rack Upgrade- Console * Network Phase Two	15d	03/06/18	03/26/18	100%	02/26/18	Processed change order through 02/13 BPW. Completed by TPC	District 1	
Elbel Pro Shop Landscaping	30d	03/07/18	04/17/18	80%			District 1	
Inventory Management/Planning for stock supplies	21d	03/07/18	04/04/18	20%		Create list of all stocked items and details of purchasing- price, vendor, frequency, quan, etc.	Operational	
MLK Interior and Exterior door lock system.	30d	03/09/18	04/19/18	10%		Waiting on Nick for interior, having discussion with Patrick/John for exterior		1
Custodial operations and management improvement	5d	03/12/18	03/16/18	60%		Cleaning methods and awareness need improvement. Increase mgmt inspection freq.		1
Elbel Retention Enlargement	30d	03/12/18	04/20/18	1%			District 1	
Alarm RFP	68d	03/12/18	06/13/18	10%			Safety	
Pinhook Lagoon Treatment	30d	03/12/18	04/20/18	25%			District 1	
Training Program (F&G) Division to be completed first.)	25d	03/13/18	04/16/18	0%				
Group Fitness Room Floor	Cancelled	03/14/18	04/03/18	Cancelled		Need to define product and scope.	District 5	

West Race (Cascades) repair	90d	03/14/18	07/17/18	5%	Repairs for the retainer gate on the West Race. Need to get with engineering.	District 2
Morris Mezzanine Hand Rails	15d	03/19/18	04/06/18	0%	No need to check with HPC for approval. Building Dept. for ADA.	District 1
Morris Bistro Bar Top	30d	03/19/18	04/27/18	10%	Need to scope and find funding,	District 1
Playground/Court Surfacing	60d	03/26/18	06/15/18	10%	Need to identify what locations are the priority.	System Wide
Audio Console Replacement	45d	03/26/18	05/25/18	0%	Need scoping and plan forward	District 1
Randolph Park Property and Street Vacation	60d	03/26/18	06/15/18	10%	Working with City Planner on plan to acquire property. After that will apply for street vacate	District 3
O'Brien Expression Swing Install	10d	03/27/18	04/09/18	5%	Item in stock and ready to install. Need to finalize location	District 5
Disc Golf Concrete Pads	10d	03/27/18	04/09/18	5%	Waiting on decisions from multiple stakeholders	District 6
Exterior Lights Upgrade	60d	03/28/18	06/19/18	1%	Replacing the lights in the Cascades to LED, as well as, complete the lighting in the windows on the 3rd floor of the museum. Also need to integrate with river lights.	District 3
Leeper Tennis Surface repairs	30d	03/28/18	05/08/18	1%		District 1
Boehm Park: Playground, benches, grill	10d	03/29/18	04/11/18	0%	Need to define scope	District 4
Century Center Landscaping Plan	20d	03/30/18	04/26/18	30%		District 2

Complete Facility/Park Audits: Safety and Security	60d	04/02/18	06/22/18	1%	Need iPad and software from Safety&Risk to complete. Will be provided end of March.	Safety
Custodian training: Floor care and pesticide-(Brian)	65d	04/02/18	06/29/18	0%	Waiting on Brian to prepare. No deadline given.	Operational
Playground equipment- Identify signage and label requirements	25d	04/02/18	05/04/18	0%		Safety
CBC Computers with Library	90d	04/02/18	08/03/18	5%	Working with IT and Library to provide computers to community centers	District 2
Spring playground inspection	30d	04/02/18	05/11/18	0%		Safety
Kelly Park Bike Rack	10d	04/02/18	04/13/18	10%	Bike rack in process of being built. Will not be ready for some time. Looking into donation of concrete pad and size.	District 4
Kids Kingdom Lighting	20d	04/03/18	04/30/18	15%	Talk to AEP about lighting on poles?	District 3
Elbel Nature Trail	15d	04/03/18	04/23/18	0%		District 1
Pool Liner Repairs	5d	04/05/18	04/11/18	1%	Some quotes have been offered. Will need to determine procurement path and scope.	District 3
Kelly Park Grading: Phase 2	10d	04/05/18	04/18/18	0%		District 4
Parking Garage Painting	30d	04/05/18	05/16/18	0%	Need full understanding of scope	District 2
MLK Service Road	120d	04/09/18	09/21/18	0%	Needs done. Work with John to ask streets to help.	District 2
Voorde Slide Install	5d	04/09/18	04/13/18	0%		District 1

Bendix Handrails	90d	04/09/18	08/10/18	10%		There are currently no handrails in Bendix. Will match the handrails going into Morris Mezzanine. (At same time?)	District 2
Fly Rail Upgrade	45d	04/09/18	06/08/18	1%		Need to share process with Purchasing for approval.	District 1
35th St. Wetland Park Development	240d	04/09/18	03/08/19	5%		Resident initiated project. Need to define stakeholders, scope, and requirements to proceed.	District 3
Colfax Parking Garage Improvements	60d	04/10/18	07/02/18	0%		Need full understanding of scope	District 2
Island Doors (30yr Plan)	60d	04/11/18	07/03/18	10%		Need to understand options available. Will get some ideas from builder	District 2
Bendix Stage Access Door	90d	04/11/18	08/14/18	10%		Will help with load in and if a guest in a wheelchair needs access to the stage.	District 2
Two Sided Marquee and Exterior Signs (30yr Plan)	80d	04/11/18	07/31/18	10%		This is to accommodate 2 way traffic and the skywalk signs. Need to understand permitting and design.	District 2
Install base trim at O'Brien	15d	04/16/18	05/04/18	0%		Need quantity, pricing, and SOW before arranging install by custodians	District 5
Bike Racks at Boat House	4d	04/16/18	04/19/18	100%	03/15/18	Need to procure bike racks and finalize location	District 4

Marketing Banner Frames	30d	04/17/18	05/28/18	Cancelled	Need clarification on scope	
Cameras at Base	40d	04/18/18	06/12/18	0%	Request updated quote. Get approval/schedule install	District 3
O' Brien Off Street Parking (Or Elim & add curb?)	Cancelled	04/19/18	04/25/18	Cancelled		District 5
Kelly Park Swing Timbers	10d	04/19/18	05/02/18	1%	Will work with Grounds Team to accomplish	District 4
LaSalle Park 360 Install	20d	04/20/18	05/17/18	0%	Item in stock at base. Need to determine location as part of park and evaluate electrical needs.	District 2
Leeper Rose Garden Bench Install	5d	04/23/18	04/27/18	10%	Benches are in stock. Location has been defined.	District 1
Morris- Painting Repair	20d	04/23/18	05/18/18	10%	Sole source approved by purchasing. Need to scope and schedule	District 1
Studebaker Golf Path Bridge	20d	04/25/18	05/22/18	10%	Waiting on Engineering to assign to Engineer	District 3
Skate Park Building Demo	10d	04/26/18	05/09/18	0%		District 5
MLK Banners	30d	05/01/18	06/11/18	0%	Work with Development and X-Team on look and financing.	District 2
Demo Old LaSalle Pavilion	5d	05/10/18	05/16/18	0%		District 2
Parking Garage, Lighting Upgrade	15d	05/11/18	05/31/18	0%		District 2
Fredrickson Park Upgrades/Path	15d	05/11/18	05/31/18	0%	Need to define scope and budget	District 4
Gravel Beds?	5d	05/11/18	05/17/18	0%	At tree nursery. Get with Brent.	Operational
Kennedy Park Upgrades	15d	05/18/18	06/07/18	0%	Need to determine funding and scope.	District 2

Take out Howard Playground Equipment	10d	05/18/18	05/31/18	1%	Need to determine if possible to save as well as destination. Possibly Manor.	District 4
VPA custodial Program audit	30d	05/19/18	06/28/18	0%		Operational
Entrance from Kitchen to Pointe Room	120d	05/21/18	11/02/18	10%	Will give us 2 points of service and help expedite service for large groups in Convention Hall.	District 2
Kernan Park Landscaping	60d	05/23/18	08/14/18	0%		District 4
Palais AV Upgrade	45d	05/28/18	07/27/18	0%	Need scoping and plan forward	District 1
Studebaker Fountain	240d	06/01/18	05/02/19	5%	Need to identify location as part of park master planning.	District 1
MLK Pavilion	29d	06/05/18	07/13/18	0%	Needs scope and park master plan.	District 2
Rum Village Pavilion	5d	06/08/18	06/14/18	0%	Need to determine location, funding, scope, and if contracted out	District 6
MLK Storage Shed	10d	06/08/18	06/21/18	0%	Being re-scoped to max of storage shed.	District 2
Assess Charles Black future custodial needs	36d	06/11/18	07/30/18	0%		Operational
Boat Launch Rumble Strips	20d	06/11/18	07/06/18	0%	Need details and to scope	
MLK French Drain (in back of building)	5d	06/12/18	06/18/18	0%	Could possibly work in sometime earlier. Need to work out details of project.	District 2
LaSalle Park Pavilion	10d	06/15/18	06/28/18	0%	Need to determine location, funding, scope, and if contracted out	District 2
Portage Round About Landscaping	30d	06/20/18	07/31/18	0%		District 1
Koorsen audit	30d	06/21/18	08/01/18	0%	Determine deficiencies in work performed.	Safety

Palais Masonry Repairs	30d	06/25/18	08/03/18	0%	Need scoping and plan forward	District 1
Soft Scaping and Wayfinding (30yr Plan)	120d	06/28/18	12/12/18	5%	Need to hire consultant to explore options and design.	District 2
Studebaker Interior Design/ Desk	10d	06/29/18	07/12/18	0%	Need trades to work with Tony on scope and funding. Perhaps designed by Jeri	District 3
Storage Deck	120d	07/02/18	12/14/18	10%	Upper storage deck in the lower storage area	District 2
Fall Project List	10d	07/02/18	07/13/18	0%	Need to identify funding. Possible addition to GESC project	Operational
Morris Pre-Cast Panel Sealing	30d	07/04/18	08/14/18	0%	Perhaps part of ESCO Project. Apprx. cost is \$55k	District 1
Update HazCom and container labeling- Write policy	90d	07/08/18	11/08/18	0%	OSHA / NIMS / ?	Safety
Palais Entrance	50d	07/09/18	09/14/18	5%	Need to address funding and process. Possibly internal.	District 1
Potawatomi Sign	30d	07/10/18	08/20/18	0%	Needs scoped and goals identified	District 3
Parking Lot Automation	120d	07/19/18	01/02/19	10%	Need to work with Engineering.	District 2
Randolph Park Upgrades	10d	07/20/18	08/02/18	5%	Need to acquire parcel first and explore vacating street. Product approved.	District 3
Nursery Fencing	19d	07/27/18	08/22/18	15%		System Wide
Palais Curtain Replacement (1/3)	60d	07/30/18	10/19/18	0%	Need to review plan and scope within budget constraints	District 1
What's Happening Hubs?	10d	08/03/18	08/16/18	0%	Need to determine scope and funding	System Wide

Satisfaction Survey	30d	08/14/18	09/24/18	0%	Same as Greg project for facilities?	Operational
Fremont Benches	5d	08/17/18	08/23/18	0%	Possible development opportunity or community involvement. Could also utilize in-stock product	District 2
Voice of Customer: Facility Quality	57d	10/01/18	12/18/18	0%		Operational
Improve inventory management system for non-Fastenal inventory.	60d	10/08/18	12/28/18	0%	30% of inventory is non-Fastenal	Operational
Explore Green Cleaning options/products	37d	11/09/18	12/31/18	0%		Operational
Ambassador Re-tooling	60d			0%		Operational
Pavement Repairs	90d			0%	Need to define scope.	System Wide
Sidewalk Repairs	10d			0%	Need to define scope.	System Wide
Cove items	20d			0%	Need to define scope	District 2
Parking Garage, elevator upgrades	120d			50%		District 2

Legend: Not Started				0%	
Legend: 0-19% Complete	65d	01/01/18	03/30/18	19%	
Legend: 20-39% Complete	66d	04/01/18	06/29/18	39%	
Legend: 40-59% Complete	66d	07/01/18	09/28/18	59%	
Legend: 60-79% Complete	65d	10/01/18	12/28/18	79%	
Legend: 80-99% Complete	64d	01/01/19	03/29/19	99%	
Legend: Complete				complete	